

# 2010 Winter Conference Exhibitor Registration

## Exhibitor's Information

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

## Exhibitor Details

PIA of Louisiana Member Exhibitor — \$150

Non-Member Exhibitor — \$250

Names of person(s) working table: \_\_\_\_\_

### Exhibiting package includes:

- One 42" tall and 36" round skirted high top table • Listing in conference program (must be received by 02/19/10)

Due to the size of the exhibits, only two (2) company representatives per table will be permitted. However, more than one (1) table may be available per exhibitor—ask for details. Each booth is to be set-up in a table-top format, not exceeding 36" round width or requiring electricity. This is a small scale exhibiting opportunity which allows agents and company representatives to network in a warm and intimate setting. We appreciate your cooperation!

Shipping: Please contact Caroline Adams at the PIA office at (800) 349-3434 for shipping information.

Cancellation Policy: Cancellations received on or before February 05, 2010 will be accepted and a 50% refund will be made. Cancellations received after February 05, 2010 will be accepted; however, no refunds will be made.

Suggested Materials: As the table top surface space is small in order to create a sociable exhibiting area, it is suggested to use exhibiting materials such as brochures, pamphlets, small company prizes, centerpieces, etc. Some small storage space may be available under your table for replenishment or bulkier items if needed.

Prizes: If your company is hosting a prize drawing at your exhibiting booth, we appreciate your cooperation in presenting these prizes during the Lunch with Exhibitors on Saturday, February 27, 2010, and request that participants be present to win.

Exhibit Floor Placement: Exhibitor tables will be honored on a first-come, first-serve basis beginning at 4:30 pm on Friday, February 26, 2010. All exhibitors will be provided with a small table tent with your company's name.

## Schedule of Events

### Friday, February 26

4:30 - 5:30 p.m. Exhibit Set-up  
5:30 - 7:30 p.m. Welcome Reception with Exhibitors

### Saturday, February 27

11:00 a.m. - 1:00 p.m. Lunch with Exhibitors  
1:00 - 2:00 p.m. Exhibit Teardown

## Payment Information

Exhibitors Amount: \_\_\_\_\_  
Amount Enclosed: \_\_\_\_\_  
Bill for Amount: \_\_\_\_\_

Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_